1. **Qualifications and Experience**:

Provide details of previous similar projects and references.

Specify the required professional certifications or licenses.

Evaluate the bidder's track record and years of experience in the industry.

1. **Technical Expertise**:

Assess the bidder's technical capabilities to perform the work.

Check if they have the necessary equipment, technology, and infrastructure.

Evaluate their ability to meet specific technical requirements of the project.

1. **Financial Stability**:

Request financial statements or credit references to assess their financial stability.

Verify if they can handle the project's financial demands.

Ensure they have appropriate insurance coverage.

1. **Compliance with Regulations**:

Ensure bidders comply with all relevant laws, regulations, and standards.

Check if they have a history of legal or regulatory violations.

1. **Quality Assurance**:

Inquire about their quality control processes and certifications.

Evaluate their commitment to delivering high-quality work.

1. **Health and Safety**:

Assess their safety policies and track record in promoting a safe work environment.

Verify compliance with health and safety regulations.

1. **Environmental Considerations**:

Evaluate their environmental policies and commitment to sustainability.

Check for any past environmental violations

1. **Cost and Pricing**

Compare their proposed costs and pricing structure.

Ensure they provide a detailed breakdown of costs.

Assess if the pricing is competitive and within budget.

1. **Project Plan and Timeline**

Evaluate their proposed project plan, timeline, and milestones.

Assess if they can meet project deadlines.

Ensure alignment with your project schedule.

1. **References and Past Performance**:

Contact references provided by the bidder to verify their performance on previous projects.

Consider their reputation and feedback from past clients.

1. **Capacity and Resources**:

Determine if they have the necessary workforce and resources to handle the project's scope.

Evaluate their subcontractor relationships, if applicable.

1. **Communication and Reporting**

Assess their communication skills and responsiveness.

Evaluate their reporting and documentation processes.

1. **Conflict of Interest**:

Confirm that there are no conflicts of interest that could compromise the project.

1. **Innovation and Value-Added Services**:

Encourage bidders to propose innovative solutions or value-added services.

Evaluate their ability to bring added value to the project.

1. **Scalability**:

Assess their ability to scale up or down based on project requirements